

HARRISON DISTRICT LIBRARY  
BOARD MEETING

Director, Bissonnette  
President, Richards  
Treasurer, Foote  
Secretary, House  
Trustee Winters  
Trustee Haley  
Trustee Brittsan

**UNAPPROVED**

**Regular Meeting** - February 20, 2018 at 9:31 am

**Present** - Director Bissonnette, President Richards, Secretary House,  
Trustee Winters, Trustee Brittsan, Trustee Haley

**Absent** - Treasurer Foote

**Public** - 2

**Approval of Agenda:**

It was moved by House and seconded by Brittsan to accept the Agenda as presented. Motion Carried.

**Approval of Consent Agenda:**

It was moved by Winters and seconded by Brittsan to accept the Consent Agenda including the minutes of January 30 and February 15 workshop, Bills and Financial Reports and the Directors Report as presented. Motion Carried.

**Public Comment:**

None

**Old Business:**

1. Architect Dave Riebschleger listened to suggested changes for the proposed clock tower on the new library entrance to the Surrey House. The clock is to be eliminated and the tower should more closely resemble the lines of the main part of the surrey house with fake windows. Dave suggested that our next step is to create a three dimensional model. Dave will return for our next meeting to finalize the design and then begin the model.
2. Nick Loomis led a discussion on the logo for the renovation project and provided many possible ideas. The Board chose a sample and

- suggested the fonts we wanted.
3. A meeting of the Board and the Campaign Chair before the next board meeting was requested.
  4. Beginning in March, Board members will begin monthly visits to all Townships in our vicinity to establish a presence, hand out materials, and answer any questions the residents may have about the library.
    - Greenwood/Summerfield – House, Brittsan
    - Harrison/Hatton – Winters, Richardson
    - Frost/Hamilton – Loomis, Bissonnette
    - Hayes – Haley, Foote
    - Franklin – House, ?
  5. Organizations will be approached on a one time basis once the literature on the fund drive is available.
  6. Monetary support from the Board was discussed. Pledges should be completed by June 9 when the fund raising campaign will be launched.
  7. Bissonnette was asked for examples of letters used for fund raising in Clare.

**New Business:**

1. Loomis asked for the movement of \$2500 from the library reserve to the Computer Hardware category in order to upgrade the employee computers to Windows 10 and to upgrade the memory storage of the security cameras from 2 weeks to 4 weeks to comply with current standards. It was moved by Brittsan and seconded by Winters to move \$2500 to the Computer Hardware category. Motion Carried.
2. It was moved by House and seconded by Brittsan to accept the new Confidentiality Policy. Motion Carried.

**Public Comment:**

None

The meeting adjourned at 10:55 am. The next regular meeting will be March 27, 2018 at 9:30 am.

Secretary,  
Nancy L. House,  
[mhouse1@gmail.com](mailto:mhouse1@gmail.com)