

## HARRISON DISTRICT LIBRARY - BOARD MEETING

Director, Bissonnette  
Assistant Dir. Loomis  
President, House  
Treasurer, Foote  
Secretary, Winters  
Trustee Anderson  
Trustee Hoyt  
Trustee Wood

UNAPPROVED

**Regular Meeting** – Regular meeting on April 28, 2026.

**Call to order:** 9:31 am.

### **Roll Call:**

President Nancy House: Present. Treasurer Rick Foote: Present. Secretary Mary Winters: Present. Trustee Debra Hoyt: Present. Trustee Rachel Anderson: Present. Trustee Diane Wood: Present.  
Library staff: Library Director Sheila Bissonnette: Present. Assistant Director Nick Loomis: Present.

**Approval of consent agenda items:** Treasurer Rick Foote made a motion to approve the consent agenda items. Trustee Diane Wood supported the motion: Ayes, all. Motion carried.

### **Director's Report:**

Sheila provided an update on the migration to Polaris LEAP. The migration with Melcat was completed. Melcat requests are not integrated with our local requests. Patrons who place Melcat requests will now instantaneously see the request in their Discover my account portal. Sheila also gave an update to the restructuring of MidEastern Michigan Library Cooperative. The MMLC Advisory Council met in Dryden and made formal recommendations to the MMLC board for action at their May 14<sup>th</sup> board meeting. Sheila and Nick will be attending the meeting on the 14<sup>th</sup>.

### **Old Business:**

- A. **Library update:** Nick Loomis updated the board on recent facility improvements. Sheila Bissonnette and Nick Loomis met with Tiffany Loafman regarding the landscaping tasks that need to be completed. Nancy has offered to assist with selecting additional plants for Steve's memorial garden and other areas requiring planting. Nick Loomis has also connected with Wes regarding the needs of the lawn areas and parking lot weed control. Landscaping work will begin once the weather warms up.

### **New Business**

- A. **Approval of vacation time pay out – Nick Loomis:** Trustee Rachel Anderson made a motion to approve the vacation time payout for Nick Loomis. Treasurer Rick Footesupported the motion. Ayes were unanimous and the motion carried. Treasurer Rick Foote also requested that contracts be revised to eliminate the formal request process for vacation time payouts. Since the payout provision is already included in the contract and approved by the library board, he noted that additional formal approval should not be necessary.

**Public Comment:** No public comment.

**Questions and comments from board members:** President Nancy House gave an update regarding the Personnel Committee. The library director evaluation will be included on the May agenda.

**Adjournment:** Treasurer Rick Foote made the motion to adjourn. Trustee Diane Wood provided support. The April 28th, meeting was adjourned at 10:01 a.m.

The next meeting will be on May 26, 2026 at 9:30 am

Library Director, Sheila Bissonnette

