

HARRISON DISTRICT LIBRARY - BOARD MEETING

Director, Bissonnette
Assistant Dir. Loomis
President, House
Treasurer, Foote
Secretary, Winters
Trustee Anderson
Trustee Hoyt
Trustee Wood

UNAPPROVED

Regular Meeting – Regular meeting on May 26, 2026.

Call to order: 9:30 am.

Roll Call:

President Nancy House: Present. Treasurer Rick Foote: Present. Secretary Mary Winters: Present. Trustee Debra Hoyt: Absent. Trustee Rachel Anderson: Present. Trustee Diane Wood: Present.
Library staff: Library Director Sheila Bissonnette: Present. Assistant Director Nick Loomis: Present.

Approval of consent agenda items: Treasurer Rick Foote made a motion to approve the consent agenda items. Secretary Mary Winters supported the motion: Ayes, all. Motion carried.

Director's Report:

Sheila provided an update on the migration of MelCat in Polaris LEAP. Patrons who place MelCat requests will now instantaneously see those requests in their Discover "My Account" portal. Sheila also provided an update on the restructuring of the Mid-Eastern Michigan Library Cooperative (MMLC). Sheila attended the MMLC Board Meeting on Thursday, May 14, in Saginaw. During the meeting, the Cooperative Director submitted his resignation effective September 30. After discussion, the Board voted to accept his resignation effective at the end of June. Sheila also presented the recommendations from the Advisory Council. All recommendations were approved by the Board except for the motion to allow library directors or designated library staff to serve on the Board of Trustees. After further discussion, a motion was made to table the decision until the June 11 joint meeting of the MMLC Board of Trustees and Advisory Council members.

Old Business:

- A. **Library update:** Nick gave a brief update on the landscape work being completed by Tiffany and Tori. They have been working to complete the spring cleanup, and new shrubs and perennials are currently being planted. Wes's crew also completed seeding the grass area near the parking lot.

New Business

- A. **Approval of amended employment contract - Nick Loomis:** Trustee Diane Wood made the motion to approve the amended contract as presented. Treasurer Rick Foote supported the motion. Ayes were unanimous and the motion carried.
- B. **Approval of amended employment contract – Sheila Bissonnette:** Treasurer Rick Foote made the motion to approve the amended contract as presented. Trustee Diane Wood provided support. Ayes all motion carried.

C. **Review and Approval of the Library Director Annual Evaluation** – Nancy presented the results from the Personnel Committee. Secretary Mary Winters made a motion to approve the recommendation of the Personnel Committee to continue the employment contract with Sheila Bissonnette. Trustee Rachel Anderson supported the motion. Ayes: all. Motion carried.

D. **Public Comment:** No public comment.

Questions and comments from board members:

Adjournment: Trustee Rachel Anderson made the motion to adjourn. Trustee Diane Wood provided support. The May 26, 2026, meeting was adjourned at 10:16 a.m.

The next meeting will be on June 23, 2026, at 9:30 am

Library Director, Sheila Bissonnette