

HARRISON DISTRICT LIBRARY - BOARD MEETING

Director, Bissonnette
Assistant Dir. Loomis
President, House
Treasurer, Foote
Secretary, Anderson
Trustee, Durga
Trustee Hoyt
Trustee Wood

UNAPPROVED

Regular Meeting – Regular meeting on September 29, 2026.

Call to order: 9:30 am.

Roll Call:

President Nancy House: Present. Treasurer Rick Foote: Present. Secretary Rachel Anderson: Absent.
Trustee Debra Hoyt: Present. Trustee Diane Wood: Absent. Trustee Kendra Durga: Present.
Library staff: Library Director Sheila Bissonnette: Present. Assistant Director Nick Loomis.

Approval of consent agenda items: Treasurer Rick Foote made a motion to approve the consent agenda items. Trustee Kendra Durga supported the motion: Ayes, all. Motion carried.

Director's Report:

Sheila provided an update from the September 10 MMLC Board meeting. The MMLC Board approved all the recommended policy changes presented by the Document Review Committee and the Finance Committee. Nick was sworn in as a member of the new MMLC Board, effective October 1, 2026. The Valley Library Consortium is currently evaluating MARC vendor resources as a possible replacement for OCLC as the consortium's MARC records vendor. Sheila participated in the first vendor demonstration with Book Where. The evaluation process will continue over the next several months to identify a more cost-effective MARC records vendor sometime next year. The Michigan Arts & Culture Council grant application window is now open. Sheila is working on a revised application to fund programming and a new author event for 2027. The application deadline is October 22, 2026.

Old Business:

- A. **Library update:** A brief update related to the August issues was provided.

New Business

- A. **Review and approval the revised 2026-2027 budget:** Treasurer Rick Foote made the motion to approve the revised budget as presented. Trustee Kendra Durga provided support for the motion. Ayes were unanimous, and the motion carried.
- B. **Review and approval of the revised call-in policy:** Trustee Kendra Durga made the motion to approve the revised call-in policy. Trustee Debra Hoyt provided support. Ayes all. Motion carried.

- C. **Discussion was held regarding a proposed policy establishing the contract approval authority of the Library Director.** Trustee Debra Hoyt made a motion to approve the addendum for Snow and Ice Services with All Seasonal Property Management Services, LLC. Treasurer Rick Foote supported the motion. Ayes all. Motion carried.
- The proposed Library Director contract approval authority policy was tabled for future consideration.

Public Comment: No public comment.

Questions and comments from board members: Trustee Debra Hoyt provided an update regarding the open house for the new playground area at Hayes Township. The new open house date is October 31 from 4:00–7:00 p.m. President Nancy House shared with the Board her plans to speak with Secretary Rachel Anderson regarding a possible change to the meeting date and/or time in light of her new work schedule.

Adjournment: Treasurer Rick Foote made the motion to adjourn. Trustee Kendra Durga provided support. The September 29th meeting was adjourned at 10:17 a.m.

The next meeting will be on October 27, at 9:30 am

Library Director, Sheila Bissonnette